



St. MATTHEW'S CHURCH HALL
BOOKING FORM

NAME:

ADDRESS:

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TelMOBILE

Purpose of the booking:

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Number expected:

Date of Hire:

Time Required: From: To:

Hourly Rate Agreed: £ Total: £

Hire Agreement: I wish to hire the Hall, as stated, and confirm that I have read and will abide by its Conditions of Hire and its Safeguarding Policy.

I enclose the full hiring fee at the time of booking **

I enclose a deposit of approximately 10% of the total Hire fee and will pay the balance **at least 2 weeks before I use the Hall** ** (delete as appropriate).

Please make cheques payable to St. Matthew's Stretton PCC

Signed: Date:

PLEASE RETURN THE COMPLETED FORM & REMITTANCE TO:

Mrs Jean Doherty, 2, Mosswood Hall Cottage, Stretton Road, Stretton, Warrington.
WA4 4NW

Email: jean.doherty2007@btinternet.com Tel: 01925 730449

Arrangements for key access to the Hall and return of the keys after use will be confirmed at the time of booking.